

School Name	Longleaze Primary School
Job title	Midday Supervisory Assistant
Full school address including postal code	Byron Avenue Royal Wootton Bassett SN4 8BA
School telephone number (including area code)	01793 849251
School email address	admin@longleaze.wilts.sch.uk
Number on roll	261
Salary	Grade B7 £7.83
Hours	6.15 hours a week 12 noon–1.15 pm term time only
Commencement date	ASAP pending reference checks and DBS clearance
Advertisement closing date	Thursday 20 th December 2018 at 12 noon
Interview date	Friday 21 st December 2018 – 9am
Start Date	Monday 7 th January 2019

Applications for a Midday Supervisory Assistant to work at our kind and caring school. We are looking for enthusiastic, confident and reliable person with caring and positive attitude to join our friendly team. The hours will be from 12.00pm to 1.15pm, 5 days per week (Monday to Friday) during term time.

The successful candidate will have excellent communication skills and enjoy working with children. Your role will be to provide a safe and happy lunch break for the children and to support the Senior Midday Supervisory Assistant.

Main responsibilities:

- Supporting children's play and social interaction while promoting good behaviour.
- Supervision of children in the dining hall, playground areas and school premises.
- Cleaning up spillages, ensuring tables are clean and tidy, stacking chairs, etc.
- Carrying out minor first aid, and entering incidents in the accident book.

If this job excites you, then we would love to hear from you and visits to the school are warmly encouraged.

For further details and an application form, please contact the School Office, on 01793 849251 or visit our website www.longleaze.wilts.sch.uk

Longleaze Primary School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. All applicants will be subject to a full DBS check before appointment is confirmed.

